DISCIPLINE: Collaborative File Formats

Discipline Roadmap for: Collaborative File Formats

Current	2 Years	5 Years
Baseline Environment	**Tactical Deployment**	**Strategic Direction**

Baseline Environment

Hundreds of formats, including:

Word Processing: RTF, DOC (Word), DOC (WordPerfect), WRI

Spreadsheet: XLS, WKS, WBx

Database: DBF, DB , MDB

Presentation: PRS, PPT

Data Exchange: TXT, CSV

Graphics: TIFF, JPG, GIF, BMP, WMF, PCX, CDR, PSD, PNG, PDF, EPS, AI, DWG, DXF, ART

Sound: WAV, MP3, MIDI, CDA

Video: AVI, MPEG, DV, WMV, RM, ASF

Tactical Deployment

Word Processing: DOC (Word), RTF

Spreadsheet: XLS

Database: MDB

Presentation: PPT

Data Exchange: TXT, CSV, XML

Graphics: TIFF, JPG

Sound: WAV, MP3

Video: AVI, MPEG, WMV, SWF

Forms/Document Display: PDF, XML

Strategic Direction

Market Watch

Shared	Agency
	✓

Retirement Targets

File formats used/generated only by software targeted for retirement

Mainstream Platforms

File formats generated by supported software packages (e.g., Office XP)

Containment Targets

File formats generated/used only by software currently under containment

Emerging Platforms

Implications and Dependencies

Availability of programming support may dictate moving some formats from "containment" to "retirement" status.

Simplifying file formats is critical to reducing training and support requirements and enhancing workgroup and enterprise productivity

Roadmap Notes –

Standard to be reviewed annually after adoption by AOC.

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- **Discipline Boundaries:**
  - File formats for dissemination or modification of information with internal and external users.
- **Migration Considerations:**
  - Documents/spreadsheets/etc. with extensive internal programming may require reprogramming as part of the migration process.
  - Appropriate "viewers" may need to be made available via internal and external web sites for those without software to read standard file formats in native mode.
- **Exception Considerations:**
  - Some activities may require non-standard formats to accommodate special-purpose needs (e.g., architectural drawings, mapping functions).
- **Miscellaneous Notes:**
  - None
- **Established Date**
  - April 28, 2004
- **Date Last Updated:**
  - April 22, 2006
- **Next Review Date:**
  - April 2007